

QUANTON PARISH COUNCIL

Minutes of the Annual Meeting of the Council held at the Memorial Hall on 11 May 2023 at 8.15pm

Present:

Councillors: Peter Woodliffe-Thomas, Lee Whitlock, Sue Weldon, Nick Butler, Katherine Richardson (Clerk), Ward Councillor Ian Macpherson

Members of the public – 0

1. To elect a Chairman

Cllr Weldon was elected as Chairman of the Parish Council.

RESOLVED c/2022/86 to elect Councillor Weldon as the Chair of the Parish Council

2. Apologies for Absence

RESOLVED c/2022/87 to accept apologies from Cllr Pacetti

3. Declarations of Interests

- Cllr Woodliffe-Thomas declared an interest in CAG due to being appointed as the legal Chairman of the George and Dragon Benefit Society.
- Cllr Weldon declared an interest in planning application 22/03921/APP The Stables, Quainton.

4. Approval of Minutes

The minutes of the previous meeting held on 13 April 2023, had been circulated prior to the meeting, were duly signed by the Chairman as a true and accurate record.

RESOLVED c/2202/88 to approve the minutes of the meeting held on 13 April 2023

5 Buckinghamshire Council matters

5.1 Update from Cllr Macpherson

- The report from Cllr Macpherson was received.
- The HS2 Stakeholders group action log included updates had been circulated.
- An update was given re the new Highways contractor. Councillors raised again the concerns of the parish re the state of the roads and repair work not lasting. Works were planned for repairs to The Strand/The Willows and Fiddlers Field.
- Trail Flatt Farm – enforcement status ongoing.
- Cllr Macpherson had contacted the bus company re a resident's complaint about the bus service.

Chairman's initials:

Date:

- Councillors thanked Cllr Macpherson for his support in resolving a road closure that would have affected cyclists being able to access The George and Dragon.

5.2. Update from the Local Area Technician

- Patching work was continuing to repair the roads and the damage to the roads was being reported via FixMyStreet.

5.3 HS2 Matters

- Issues continued to be raised by Councillors during the HS2 Stakeholders meeting.

5.4 TVP

- The TVP update had been circulated to Councillors.
- A motorcycle had been stolen from the village. Police enquiries were continuing.
- A charity jar had been stolen from the local pub.

6. To Review Reported Matters Outstanding

6.1 Councillor vacancies

- There were still 2 Parish Councillor vacancies.

6.2 Station Road Bridge

- The planning department at Buckinghamshire Council had not approved the plans for the new railway bridge due to its design. Therefore, the replacement of the bridge would be delayed.

6.3 Development at North End Road

- Ongoing enforcement re the North End Road development. No update, to date, from the Case Officer.

6.5 Street lights

- One street light had been reported as being permanently on along Church Street. This was being followed up.

7. AGAR

- Councillors to approve the Annual Governance Statement for 2022/23.

RESOLVED c/2202/89 to approve the Annual Governance Statement 2022/23

- Councillors to approve the Accounting Statements for 2022/23

RESOLVED c/2202/90 to approve the Accounting Statements for 2022/23

- Councillors to approve AGAR Risk Assessment.

RESOLVED c/2202/91 to approve the AGAR Risk Assessment

- Councillors to approve and confirm the dates for the period for the exercise of Public Rights.

RESOLVED c/2202/92 to approve the dates for the period for the exercise of Public Rights as 5th June 2023 to 14 July 2023.

8. Transport & Infrastructure

- The curb by the Alms Houses in Church Street was low and therefore flooding was an issue. This would be reported to the LAT.
- The grit bins along Church Street and Winwood Drive were both damaged. This would be reported.
- Reports had been received of the SIDs working intermittently. Cllr Whitlock would follow up.
- Funding would be applied for to purchase additional SIDs.

9. Planning Applications

- Enforcement was still in place at Trail Flatt Farm, North End Road and Ladymead Farm. No updates had been given.
- Ladymead Farm continued to make various planning applications and was still subject to enforcement.

23/01330/ATC	T1 Holly – now in decline	4 Church Street, Quainton	No objection
21/A4552/DIS	Listed building consent	The Old Forge, 1 Lower Street, Quainton	No comment
23/00505/APP	Conversion of commercial to 3 dwellings	Ladymead Farm	Refuse due to ongoing enforcement

10. Community Action Group for right to bid for George and Dragon

- The Community Action Group continued to meet and an update had been circulated. Another The quiz had been organised to raise funds to support the project.

11. To review council policies and Trustees

- Councillors reviewed the Standing Orders, Asset Register, Councillor Code of Conduct and Financial Regulations.

RESOLVED c/2202/93 to approve the Standing Orders, Asset Register, Code of Conduct and Financial Regulations

- Further policies would be presented at future meetings for review and approval.
- Letters of resignation had been received from 2 Trustees of the Schools Lands Trust. The new Trustees for the Schools Lands Charity were appointed.

RESOLVED c/2202/94 to approve the appointment of Cllr Pacetti and Cllr Weldon as Trustees of the Schools Lands Charity

12. Clerks Report

12.1 Councillor vacancies

- There are still 2 Councillor vacancies. If anyone is interested in joining the Parish Council, please contact the Parish Clerk.

12.2 Other matters

- There was now a waiting list for the allotments.

13. Finance

13.1 Payments for authorisation – April 2023

12.2 Expenditure- payments pending previously. Circulated	12.3 Income – receipts reported
OLB685 N Power 54.45	NatWest Bank – interest 23.47
OLB686 M Rose 55.00	
OLB687 K Richardson 95.24	
OLB688 K Richardson 408.58	
OLB689 HMRC 86.80	
OLB690 B Fludgate 60.00	
OLB691 BHIB 1815.68	
OLB692 Print Lab 54.00	
OLB693 Quainton Memorial 5.00	
OLB694 Public Works Board 2246.20	
OLB695 EE 25.99	

RESOLVED c/2022/95 to approve the payments pending as recorded.

13.2 Bank Reconciliation (£)

Brought forward 2022/23	42723.01	Reserve account	30076.09
Receipts to date	16650.80	Current account	29243.27

Chairman's initials:

Date:

total	59373.81	total	42723.01
Less payments to date	54.45	Plus received not banked	Nil
Bank balance at 30 April 2023	59319.36		59319.36

- The bank signatories needed to be updated.

14. Recreational Report

- The recreational report had been circulated.
- The MUGA project was continuing and feedback from the community was welcome.

15. To record items of business for the next council meeting

To be the Ordinary Meeting of the Council to be held on 8 June 2023 at 7.30pm

Chairman's initials:

Date: